

ILLINOIS HIGH SCHOOL THEATRE FESTIVAL  
PLANNING COMMITTEE MEETING: CHANGE-OVER MEETING  
ISU Alumni Center  
1101 N. Main St., Normal, IL 61761  
Sunday, January 28, 2017

1:13 pm 2019 FESTIVAL COMMITTEE CONVENES

Attendance

**Voting Members Present**

Annaliisa Ahlman, Executive Director (2019)  
Nathaniel Haywood, Executive Director Emeritus (2018)  
Vic Pilolla, Secretary/Executive Director (2020)  
Tom Skobel & Katherine Apperson, Assoc. Directors of Workshops  
Dori Foster & Jessi Lim, Assoc. Directors of Promotions  
Andy Simon & Jason Stevens, Assoc. Directors of Exhibits  
Michelle Bayer & Clare McConville, Assoc. Directors of Auditions  
Mark Begovich & Joey Fitzpatrick, Assoc. Directors of Play Selection  
Teslen Sadowski & Michael Karrasch, Directors of Technology  
Britnee Kenyon, Assoc. Director of Hospitality/Mentors  
Kevin Vernon, Assoc. Director of Development  
Kurt Steinhauser, Historian /Documentarian  
Susan Gorman, All-State Director  
Karen Hall & Ryan Lambert, All-State Co-Producers

**Non Voting Members Present**

Dennis Anastasopoulos & Wendy Taylor, Assoc. Director of Box Office  
Michelle Marquart, U of I/Local Arrangements – Program Coordinator  
Megan McCann, ISU/Local Arrangements - Program Coordinator  
Jimmy Chrismon, ISU Dept. of Theatre and Dance Reps  
Katie Capp, Emma Harmon, Madison Gillis, Dylan DeWitt , ISU Student Committee  
Representatives  
Kenzie Sintra & Jacklyn Ovassallan, UIUC Student Committee Representatives  
Britnee Kenyon & Beth Ann Barber, ITA Liaisons  
.Allan Kimball, ITA President  
Molly Cornyn, UIUC Events  
Lisa Lillig, KCPA Co-Director of Patron Services  
Daniel Pozzebon, KCPA Director of Events  
Tom Mitchell, fill in for J W Morrisette

**Non-Voting Members Not present**

Judy Swiger, Assoc. Director of Hospitality/Mentors  
Aimee-Lynn Newlan, ITA  
J.W. Morrisette, U of I Dept. of Theatre and Dance Rep  
Kevin Long, ITA President (elect)

## I. INTRODUCTIONS

Introductions were made

## II. GUIDING PRINCIPLES

### A. Continuing to Make the Festival Better

- Exit Reports will be sent to everyone
- Please look at the surveys

### B. Challenging the Status Quo

- All committee members should be members of the ITA
- All committee members pay for their own hotels for meetings
- All publicity must go thru Amiee-Lynn
- No submitted shows from committee members

### D. Going Even Greener / Digital Transformation

- Please find ways to go greener and save money where possible

## III. THEME: "Take Flight"

### A. Executive Director's Vision

- Annaliisa explained "Take Flight" to feel confident and Inspired to leave the nest
- Opening Ceremony having graduates who attended IHSTF and became pros coming back to perform

### B. Committee: How can this theme tie into each area of the Festival?

- Workshops wants to get NIU & Vertigo to conduct flying workshops, Actors Gymnasium to do silks and acrobats, Salsa and Hip-Hop classes to tie into In The Height
- Promotions suggested balsa wood airplanes
- Hospitality wants to encourage new sponsors to "Take Flight"

### C. Logo & Artwork

- Logo ideas was shared and discussed

## IV. ALL-STATE: In the Heights

### A. Concept introduction

- still needs choral, tech and tech design positions
- show bring inclusion, home, community and family with responsibility
- wants to tie in the show with current events
- wants to create a mural outside of the theatre that people can add to
- Over 200 students filled out a google interest form to be involved in the show

### B. Introduction of staff

### C. Audition/interview information

- Audition Dates: June 9 & 10 at Deerfield HS, June 16 at TBD downstate school
- Callbacks June 23 at Maine East

### D. Rehearsal/build schedule discussion

- Rehearsals Aug 10 – 12, Aug 31 – Sept 3, Oct 5 – 8, Nov 23 – 25, Dec 27 – 29
- Move-In UIUC Jan 3
- Rehearsal start and end times were discussed

## VI.PROOF CONTACT INFORMATION SHEETS

- Contact sheet was passed around and up dated – copy attached

## VII.SPACE UPDATE

### A.Available / unavailable spaces

- Construction was discussed – ISR, Music, and Smith are not available, losing Music and Smith were used for 8 production slots, we need a new audition space, we lose 10 workshop spaces. Losing ISR loses workshop space and meal space – possibility of the Union providing lunch – Will we do meal tickets or not? Rec Center East is also not available. We may lose Nevada also. Union was also discussed

### B.New & Potential Spaces

- Armory (small black box), Levis are available. YMCA, Allen Hall and Wesley Foundation can be looked into. With these we could pick up 6 workshop spaces and potential performance spaces.

## VIII.BUDGET UPDATE

- Budget was sent to all and discussed.
- Monitors had issues at ISU with volunteers male/females rooming together, sleeping on floor, we must get hotel rooms for monitors.
- Get Accepted was discussed. Get Accepted offered a half price deal to help us out for the first year. Price would be \$2940 in 2019 and \$5880 in 2020, we must take a two year contract. We would need 6 less student monitors if we used Get Accepted. Some students that are already in Get Accepted we would not have to pay for, but how do we account for those?
- Monitor buttons were discussed, could we use bright vests, sashes or colored badges instead? We need to identify Monitors especially outside

## IX. FUTURE MEETING DATES & DEADLINES

- The following meeting dates were confirmed and a block of rooms have been set aside for the committee at the Eastland Suites \$70/room for the Thanksgiving meeting. Michelle will sent out e-mail with instructions to book those rooms. Big football weekend.
- Sunday March 11 at Niles North HS (Spring Meeting)
- Friday June 15 at UIUC (Summer Meeting - Workshop & Play Selection tour of spaces in the morning)
- Sunday September 9 at Niles North HS (Fall Meeting)
- Saturday November 17 and Sunday November 18 at UIUC (“Thanksgiving” Meeting)
- Wednesday January 9 at UIUC (Pre-Festival Meeting)
- Thursday January 10 - Saturday January 12, 2019 at UIUC (Festival)
- Sunday January 27 at UIUC (Changeover Meeting)

## X.UIUC Updates and Requests

- Conference Services is moving to the Armory building

Michele motioned to adjourned and Ryan seconded. Motion passed with no dissent.