

45th ANNUAL ILLINOIS HIGH SCHOOL THEATRE FESTIVAL

I Still Believe

PLANNING COMMITTEE JUNE MEETING AGENDA

Friday, June 21, 2019 @ 8:30 AM (Tours) / 11:30 (Main Meeting)

PLANNING COMMITTEE MEETING:

11:30 pm - 4:00 pm

(please arrive early so that we can begin as close to 11:30 as possible)

Voting Members in Attendance:

- Vic Pilolla, Executive Director (2020)
- Annaliisa Ahlman, Executive Director Emeritus (2019) via Zoom
- Judy Klingner, Secretary/Executive Director (2021)
- Katherine Apperson, Assoc. Director of Workshops
- Jessi Lim & Kim White, Assoc. Directors of Promotions
- Jason Stevens & Geoff Epperson, Assoc. Directors of Exhibits
- Andy Simon & David Morrison, Assoc. Directors of Auditions
- Danny Yuska, Assoc. Directors of Play Selection
- Mike Karasch & Hector Hernandez, Assoc. Directors of Technology
- Michelle Bayer, Assoc. Director of Hospitality/Mentors
- Kevin Vernon & Marty Lynch, Assoc. Directors of Development
- Nathan King, All-State Producer
- Allan Kimball, All-State Director

Non-Voting Members in Attendance:

- Megan McCann, ISU/Local Arrangements – Program Coordinator
- Cody Rogers, Sarah Esparza, Dylan DeWitt, ISU Student Committee
- MacKenzie Sinta & Jacklyn Ovassapian, UIUC Student Committee
- J.W. Morrisette, & Tom Mitchell, U of I Dept. of Theatre and Dance Rep.
- Jimmy Chrismon, ISU Dept. of Theatre and Dance Rep
- Aimee-Lynn Newlan, ITA
- Kevin Long, ITA President

Voting Members Absent:

- TBD, Historian/Documentarian
- Jessica Keuth-Rahtjen, Assoc. Director of Workshops
- Paul Dombrowski, Assoc. Director of Hospitality/Mentors
- Ryan Lambert, Assoc. Director of Play Selection

Non-Voting Members Absent:

- Madison Gillis, ISU Student Committee
- Wendy Taylor & Mark Wayne, Assoc. Directors of Box Office

I. Introductions

- A. Welcome
- B. Planning Committee Contact Sheet Update
- C. Note on Time - We are hoping to finish all business by 4:00 PM, but we will need to go longer if we do not finish by that time. In recent years this has become a one-day meeting, but it will only work if we keep pushing toward decisions in a timely fashion.

II. Approval of March Minutes

III. Sub-Committee Progress Reports, Other Reports, and Issues

- A. Executive Director
 - 1. Postcards
 - a. School postcard
 - b. Exhibitors' postcard
 - c. Logo
 - 2. Opening Ceremonies
- B. All-State
 - 1. Producers' Update
 - 2. Design Update
 - 3. Auditions Update
 - 4. Company Budget Update (if necessary)
- C. Play Selection
 - 1. Update on Online Forms (Director's Application, Respondent Form, etc.)
 - 2. Update on Respondent Process (Modified Lerman Method)
 - 3. Update on facilities available for performances
 - 4. Region 6 Inclusion Ideas
 - 5. Race/ethnicity Inclusion Ideas
 - 6. Limit on Production Additions to School Registration
 - 7. Other?
- D. Promotions
 - 1. Company Selection
 - 2. New Products / Cancelled Products from 2019
 - 3. Committee wear ideas
 - 4. Monitor / Tech Crew shirts (sponsored?)
- E. Auditions
 - 1. Update on room availability and facility needs
 - 2. Potential Timeline Adjustments (Necessary for increase in tech interview #s?)
 - 3. Accompanist
 - 4. Other
- F. Exhibits
 - 1. Locations / Exhibit Space Layout
 - 3. "I Still Believe" Snapchat filter
 - 4. Other Exhibit updates/changes
- G. Workshops
 - 1. Pre-registered workshops and/or specific workshop ideas
 - 2. Update on space availability
 - 3. Update on workshop categories & online form
 - 4. Other
- H. Development
 - 1. Update: Ideas for Generating Donations & Sponsorship
 - 2. Update: Sponsorship of Performance Spaces
 - 3. Other grants and moneys

I. Local Arrangements

1. Update on Online Forms
 - a. Auditions: Actor & Tech Audition/Interview forms
 - b. Exhibits
 - c. Play Selection
 - d. Workshops
2. Receipts and payments for committee members
3. PARKING – Festival

J. Mentors/Hospitality – Progress Report

K. Student Representatives

1. Update on Ideal Numbers, Organization/Setup of Volunteers, etc.
2. Update on Friday Night Activities
3. Improv

L. ISU & UIUC Representatives

M. ITA Liaison & ITA Executive Director

1. Scholarship opportunities
2. Other?

N. Technology

1. Update on app, deadlines, etc
2. Collection of school photos?
3. Other

IV. Things to do for Fall

- A. ITA Letter
- B. Executive Director Letter
- C. Information for Students pages
- D. Tech Olympics
- E. Auditions
- F. Workshops
- G. Play Selection
- H. Graduate credit ?
- I. Committee List
- J. Exhibits, Vendor Form
- K. Development page

V. Future Meetings

1. Sunday September 8, 2019 – East Leyden High School
2. Saturday & Sunday November 23-24, 2018 – ISU
3. Sunday December 1, 2019 - Tech Meeting at ISU
4. Wednesday January 8, 2020 - Meeting & Gather at ISU (evening)
5. Thursday - Saturday January 9-11, 2020 - Theatre Fest, ISU
6. Sunday January 26, 2020 - Changeover meeting, ISU

VI. Adjournment